

CHATFIELD SOUTH WATER DISTRICT

RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS
HELD: 6:00 p.m. ON THURSDAY, MARCH 13, 2025
PLACE: 11500 N. Roxborough Park Road
Littleton, CO 80125, and
Virtually via Zoom

A meeting of the Board of Directors of the Chatfield South Water District in unincorporated Douglas County, State of Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following persons present and acting:

BOARD MEMBERS PRESENT:

- ❖ Donna Fleischer, President
- ❖ Evan Ela, Secretary
- ❖ Tom Mansfield, Treasurer
- ❖ Robert Rosic, Assistant Secretary

Director Joseph Rottman did not participate

OTHERS IN ATTENDANCE

Kurt Schlegel, Special District Solutions, Inc.
No members of the public attended in person or virtually.

1. **Call to Order:** The meeting was called to order by Director Fleisher at 6:10 p.m. A quorum of four (4) Directors were present or participating. No additional conflict disclosures were stated by the Directors.

2. **Approval of Agenda:** Director Fleischer moved that the Board approve the agenda as presented. Following a second by Director Rosic, and upon a vote taken the motion carried unanimously.

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3. **Consent Agenda:** Director Fleischer moved that the Board approve the Consent Agenda, consisting of the following items, as presented:

- Minutes from the January 9, 2025 Regular Meeting
- Ratify the payment of claims for the period ending February 28, 2025 represented by checks #10473 through #10480 in the amount of \$7,668.32.

Following a second by Director Mansfield and upon a vote taken, the motion carried unanimously.

4. **Public Comment:** None

5. **New Business:**

A. **2025 Denver Water Rate Increase:** Mr. Schlegel provided for the Directors a breakdown of the monthly Water Meter Charge and the Water Consumption Charge from Denver water for both 2024 and 2025. The monthly Water Meter Fee increased from \$1,354.32 in 2024 to \$1,371.88 in 2025, and the Water Consumption Charge increased from \$4.90 / 1,000 gallons in 2024 to \$5.08 / 1,000 gallons in 2025. The Directors requested that management post notice for a Public Hearing be conducted at the next regular meeting on May 8, 2025 to consider a possible rate increase to cover the increase in operating costs.

B. **2025 Election:** Mr. Schlegel stated that at the close of business on the sixty-third (63rd) day before the election, there were not more candidates for Director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates; therefore, the election to be held on May 6, 2025 was cancelled pursuant to section 1-13.5-513 C.R.S., Director Rosic was declared elected to a 2-year term until May 2027, and Directors Ela and Mansfield were declared elected to 4-year terms until May 2029.

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6. Financial Items:

A. 2024 Audit Exemption Application: Mr. Schlegel presented the 2024 Audit Exemption Application for the Board's review and consideration. Following discussion Director Ela moved that the Board approve and accept the 2024 Audit Exemption Application as presented and direct management to submit the completed and executed document to the State Auditor. Following a second by Director Rosic and upon a vote taken, the motion carried unanimously.

B. Payment of March 2025 Claims: Mr. Schlegel presented a list of claims for the Board's consideration. Director Fleischer moved that the Board approve the March 2025 payments represented by checks #10491 through #10497 totaling \$5,380.99. Following a second by Director Ela and upon a vote taken, the motion carried unanimously.

C. Review of District Financial Statements - Mr. Schlegel presented the cash position and unaudited financial statements to the Board for the period ending February 28, 2025.

7. Other Business: None

8. Adjournment: Upon motion duly made and seconded, the Board adjourned the meeting at 6:37 p.m. The next regular scheduled meeting of the Board of Directors will be held 6:00 pm on Thursday, May 8, 2025 via the Zoom platform.

Respectfully submitted,

Kurt Schlegel

Kurt C. Schlegel, Secretary for the Meeting